2017 Retreat Guidelines

Your cooperation in ensuring that your group adheres to these guidelines while staying at RVR is appreciated.

I. General Guidelines

A. Arrival time, unless arranged with the Retreat Coordinator otherwise, should be on Day 1 of the event, between 7:00-8:00 p.m.

B. Departure time is after the final service, no later than 11:00 a.m.

C. Upon completion of your retreat, a representative of your group will accompany the RVR Retreat Host for the purpose of a walk-through to survey for possible damage caused by your retreat group. If damage is found, you will be billed.

D. Only paid registered guests are permitted on the grounds during your stay.

E. We do not allow infants or children under the age of seven during retreat stays.

F. We do have wireless internet access in our Hospitality Room available ONLY to Group Leaders. You will need to supply your own laptop and wireless card.

G. Retreat balance must be paid before check out.

H. Groups must provide their own adult chaperones who are responsible for supervising the behavior for the group, and that have been appropriately screened by the group for access to campers.

I. For campers who are 9-14 years old, there should be a 1:8 adult-to-student ratio; for campers who are 15-18 years old, the ratio should be 1:10.

II. Accommodations and Grounds

A. Food or drink – We ask that no food or drink be brought into the dormitories, meeting rooms or gym.

B. Please do not rearrange furniture in any areas without permission.

C. Please remember the main, paved road passing through RVR's property (Grave Run Road) is a public thoroughfare. Use caution when crossing the road and do not walk parallel to the road itself. Please use the grass areas and footbridges to get around.

D. Please do not enter fenced pastures, dormitories, kitchens or other private buildings.

E. Please be sure to wear shoes at all times because of the various animals on RVR's grounds. Closed-toe shoes with 1 ½" heels are required to ride horses.

F. For the safety of our guests & staff, all adventure activities have a per-person weight limit of 230 lbs.

G. Each retreat group will be assigned a meeting space & dormitories by the RVR Retreat Coordinator. Please do not enter any dormitories or meeting spaces that are not reserved for your group.

H. Pets are not permitted on RVR grounds, with the exception of a certified service dog. RVR must be notified in advance if service animal accommodations are requested.

I. Retreat guests may park their vehicles in the lot next to the Buffalo Lodge. Please remember to lock your vehicles. RVR is not responsible for lost, stolen or damaged personal property.

J. Shoes and shirts must be worn at all times.

K. RVR does not provide linens. Please ensure that each guest brings sheets, blankets (or a sleeping bag), pillows, towels & toiletries. We also recommend bringing a labeled water bottle.

III. **Meals and Food**

A. Meals are prepared by our staff and served buffet style.

B. After the meals, we ask that you do not take any food from the dining hall.

C. If guests in your retreat group have specific dietary needs, please notify the RVR Retreat Coordinator at least three weeks prior to your group's arrival, and we will do our best to accommodate their needs.

IV. **Conduct**

A. We are a Christian organization that tries to maintain a wholesome atmosphere at all times. Please keep this in mind while spending time at the camp.

B. We ask that retreat groups abstain from gambling, the illegal use of drugs, the use of tobacco products, or the use of alcoholic beverages while on camp property.

C. We allow Christian music only to be played while staying at the camp. Amplified music should not be played or heard outside of any building.

D. RVR will provide all necessary safety equipment for RVR-facilitated adventure activities. Any protective or athletic equipment that is brought by guests may be inspected by RVR staff prior to use, to ensure that It meets our safety standards. RVR is not responsible for lost, stolen or damaged personal equipment.

V. Health Care

A. Groups must provide their own adults currently certified in first aid and CPR, who are responsible for the health needs of the group.

B. Groups are responsible for gathering & maintaining information on all members of the group that includes name, address, emergency contact names & numbers, and any allergies/health conditions/restrictions. For minors without a parent on-site, group leaders should also have signed permission to seek emergency treatment. Group leaders are responsible to inform RVR of any allergies or restrictions of their group that may affect camp services provided (i.e. food service, program activities).

C. Groups are responsible for their own emergency transportation. Phone numbers and locations of local ES providers, clinics and hospitals are available from the retreat host and are posted in the RVR office.

D. Groups are responsible for providing their own first aid supplies and equipment.

E. Orientation will include emergency procedures for the camp, including how to contact the Retreat Host.

2017 Youth Pastor Checklist

We are thrilled that you have chosen to take part in *Ignite 2017* at River Valley Ranch this year! We hope your group is as excited as we are to serve you. It is our hope that by participating in Ignite, your students will leave here on fire for God!! Below is a checklist for your group complete, with reminders on what you need to bring & dates you need to remember. If you have any questions regarding Ignite, please contact Jennifer Margerum, the Retreat Coordinator.

Reminders for the Youth Pastor

_____ Collect and bring all forms from students, including Registration Forms and Release & Waiver Agreements. ***NOTE :: You must have a signed waiver for every person who attends Ignite!***

_____ Copy of Group's Accidental Health Insurance Certificate if you have a policy

_____ Deposits of $50 per person are due by July 15th; Balances are due by August 25th!

Packing list for Camp

_____ Bedding, to include either sheets and blanket or sleeping bag, and pillow

_____ Toiletries, towels and wash cloths

_____ Modest clothing suitable to play outside and get dirty: t-shirts, shorts

_____ Pajamas

_____ Jacket or sweatshirt; rain jacket or poncho

_____ If riding horses: long pants & closed-toe shoes. If playing paintball: long sleeved pants & shirt

_____ Sneakers to wear in the gym

_____ Flip flops to wear in the shower

_____ Pool towel

_____ Hat

_____ Sun screen, Chapstick

_____ Mosquito repellent

_____ Flashlight

_____ Water bottle

_____ Laundry bag

_____ Bible

_____ Optional: Cash for the snack shop & RVR General Store

Remember to label all of your personal items before coming to camp!

What NOT to Bring

Campers should NOT bring any of the following items: electronic games, food, pets, fireworks, computers, DVD players, water guns, lighters, matches, tobacco products, drugs, drug paraphernalia, alcohol, or weapons of any type. If a camper brings any of the above items to camp, the item will be confiscated and either sent home or held until the end of the session. Campers found in possession of weapons, drugs, alcohol or drug paraphernalia will immediately be dismissed from camp and the items will not be returned. Use of Air-Soft Guns or any other toys that leave debris behind are not permitted.

In order to prevent pests we do not allow campers to bring their own food & keep it in the dorms. However, if one of your campers has certain food allergies or conditions that would prohibit them from eating our meals, please call our office at 443-712-1010 to discuss options with our Food Services Director.

2017 Student Form

Please complete and give this form to your youth leader, along with your $50.00 deposit, as soon as possible

Name _____

Address _____

City, State, Zip _____

Phone _____

Youth Group Name _____ Dates Attending _____

Emergency Contacts _____

Health and Parental Permission:

List any health disorders or surgeries

_____

_____

List any allergies

_____

List any current medications (including dosage and times)

_____

_____

This health history is correct as far as I know, and the student listed has permission to engage in all prescribed camp activities, except as noted by me. I give permission for the group leader that takes my child to Ignite 2017 at River Valley Ranch to provide ongoing health care and to select local medical personnel to order tests and treatment as needed for the student listed. In the event that I cannot be reached in an emergency, I hereby give permission to the physician selected by the group leader to hospitalize, secure proper treatment for, and to order injection and/or anesthesia and/or surgery for the student listed.

Signature of Parent/guardian: _____ **Date** _____

Policy Holder's Name _____
Insurance Company Name _____
Insurance Company Address _____
Policy Identification Number_____

****Youth Leader: This form is for your records****

RVR Retreat/Outdoor Education
RELEASE AND WAIVER AGREEMENT

In consideration of being allowed to participate in Activities at River Valley Ranch for the date(s) of ***(dates)***_____
I, for myself and any minor children for whom I am parent, legal guardian, or otherwise responsible and for my/our heirs, personal representatives or assigns, hereby acknowledge the risks of injury or damage (to property, personal injury and/or death) involved in participating in the activities offered by River Valley Ranch including, but not limited to: paintball, skateboarding, zip line, giant swing, high and low ropes course, climbing tower, challenge course, swimming, archery, air rifles, hiking, and horseback riding. I further understand that participation in these activities contains risks we each appreciate and voluntarily assume because the minor and we choose to do so. I further agree to require said minor to participate in all safety training and wear all safety equipment provided by River Valley Ranch for any of the above activities that require it.

I, for myself and any minor children for whom I am parent, legal guardian, or otherwise responsible, hereby release, acquit and forgive Peter & John Radio Fellowship, Inc. and River Valley Ranch, L.L.C., its principals, directors, officers, agents, employees, and volunteers (Releases) from any and all liability of any nature for any and all injury or damage (including property damage, personal injury, illness, paralysis, and/or death) to me or said minor children as the result or my/our participation in the activities listed above and below.

I, for myself and any minor children for whom I am parent, legal guardian or otherwise responsible, and for my/our heirs, personal representatives or assigns, also hereby expressly waive any claim, lawsuit, complaint, charge, or cause of action against Peter & John Radio Fellowship, Inc. and River Valley Ranch, L.L.C., its principals, directors, agents, employees and for any and all injury or damage, to me or any such minor children and other persons as a result of my/our participation in the Activities listed above at the River Valley Ranch.

I, for my/our heirs, personal representatives and assigns also hereby expressly agree to indemnify and hold harmless Peter & John Radio Fellowship, Inc. and River Valley Ranch, L.L.C., its principals, directors, and employees, including costs, expenses and counsel fees, from and against all claims, lawsuits, complaints, charges or causes of action arising from the participation in the Activities listed above at River Valley Ranch, and the activities for which this Release and Waiver Agreement is given.

I, for myself and any minor children for whom I am parent, legal guardian or otherwise responsible, give permission and consent to be photographed and/or filmed during activities and while on premises at River Valley Ranch (RVR). I further give permission and consent that any such photographs may be published and used by River Valley Ranch and the American Camp Association® and its agents, to illustrate and promote the camp experience, River Valley Ranch and its programs, or the American Camp Association.

Paintball Activities

I understand that my attendee, as a registered retreat or outdoor education guest may participate in a variety of activities, which *may* include, but are not limited to: paintball (including the use of compressed air paintball markers). I give my permission to River Valley Ranch to transport my camper, within the Ranch's summer camp campus, from one activity to another by an authorized member of the RVR staff and within an authorized RVR vehicle, if deemed necessary by River Valley Ranch. I understand that participation in these activities contains risk and I give my express permission for my attendee to participate in the program as designed by River Valley Ranch.

Adventure Activities

I understand that my attendee, as a registered retreat or outdoor education guest, may participate in a variety of activities, which *may* include, but are not limited to: zip line, high and low ropes course, climbing tower, swimming, challenge course, giant swing, hiking, camping out. I give my permission to River Valley Ranch to transport my camper, within the Ranch's summer camp campus, from one activity to another by an authorized member of the RVR staff and within an authorized RVR vehicle, if deemed necessary by River Valley Ranch. I understand that participation in these activities contains risks and I give my express permission for my attendee to participate in the program as designed by River Valley Ranch.

Horse Activities

I understand that my camper, as a registered retreat or outdoor education guest, may participate in a variety of activities, which *may* include, but are not limited to: horseback riding or horsemanship ground lessons. I understand that participation in these activities contains risks and I give my express permission for my attendee to participate in the program as designed by River Valley Ranch.

Name of Participant: (printed) _____ **Age:**_____

IF Participant is OVER 18:

X_____ _____
Signature of Participant Date

IF Participant is UNDER 18:

X_____ _____
Signature of Natural or Legal Father Date

X_____ _____
Signature of Natural or Legal Mother Date

X_____ _____
Signature of Legal Guardian Date

X_____ _____
Signature of Minor Date

If you would like to receive occasional emails from us regarding special events, discounts, and program updates, please print your email address below:

_____